



## City of Seattle

Department of Planning and Development  
Applicant Services Center  
700 Fifth Avenue, Suite 2000  
P. O. Box 34019  
Seattle, WA 98124-4019  
(206) 684-8850  
[www.seattle.gov/dpd](http://www.seattle.gov/dpd)

Project #: \_\_\_\_\_

### ASC COUNTER APPLICATION

**NOTE:** This is a request, and does not constitute a permit. All permits and inspector's referrals are subject to review and approval by DPD staff for compliance with zoning, ECA, Land Use and/or other department requirements.

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

\_\_\_\_\_

Estimated Value: \_\_\_\_\_

#### THIS SECTION TO BE FILLED IN BY APPLICANT

Legal Description (if legal is too long, attach it to this form: \_\_\_\_\_

\_\_\_\_\_

Owner/Lessee: \_\_\_\_\_ Assessor's Parcel Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Relocation Exempt ☐ Owner Occupied ☐ No Residential Tenant Displacement ☐

**DEMO (Single Family):** Has the property been occupied by a rental tenant in the last 12 months? Yes ☐ No ☐

**I UNDERSTAND THAT THIS IS A REQUEST AND DOES NOT CONSTITUTE A PERMIT**  
**I attest that all information in this application is true and correct to the best of my knowledge.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Name (PLEASE PRINT) \_\_\_\_\_

Relationship to Project (circle one)

Owner Lessee Licensed Architect Licensed Engineer Owner's Agent Contractor

**Agent Statement:** I certify that I am authorized by the owner/lessee to act as agent on their behalf for the purpose of obtaining this permit.

Agent's Signature: \_\_\_\_\_

#### THIS SECTION TO BE FILLED IN BY DPD STAFF

2 sets Location Plan	Yes	No	DPD Value:	Alterations:	\$
2 sets Plot Plan	Yes	No		New:	\$
2 sets Elevation Plan	Yes	No		Total:	\$
2 sets Floor Plan	Yes	No			
2 sets Structural Plans	Yes	No			
1 set Structural Calc's	Yes	No	Add Investigation fee:	\$	
Permit to clear violation	Yes	No			
If yes, case#	_____				